



OPT STEM Extension Request

Name: _____ UCCS ID: _____

UCCS Email Address: _____ Alt Email: _____

Current and complete U.S. address: _____

By initialing each item and signing below, you verify that you understand and agree to adhere to the following requirements of the STEM OPT program/benefit:

- _____ 1. You are currently on Optional Practical Training (OPT) and are employed or have been offered employment for practical training in your major STEM field of study.
- _____ 2. Your current or future employer is enrolled in E-Verify.
- _____ 3. Your proposed STEM OPT employment is:
 - A bona-fide employer/employee relationship
 - To be done on-site at the employer’s workplace/place of business
 - To be directly supervised in-person, on a daily basis, by the employer as on the I-983
- _____ 4. You have not been unemployed for more than 90 days while on OPT and have properly reported all employment
- _____ 5. **You will report to international@uccs.edu within 10 days of any occurrence:**
 - any change in your home address each time that you move
 - any change in the name **AND/OR** the address of your employer, or any substantive changes to your employment, by submission of a new [I-983 form](#)
 - the loss of your job at any time during your OPT authorization
 - you will submit the required self-evaluations at the required times during your STEM OPT
- _____ 6. Your employer agrees to notify the IA international student advisor (international@uccs.edu) within 5 days in the event of the **termination of your employment or your departure from the job.**
- _____ 7. You and your employer agree to **submit an updated [I-983 form](#) to update your employment information** as soon as a material change occurs, and within 10 days of your 12-month evaluation and final evaluation.
- _____ 8. You and your (new) employer will **submit a new I-983** in case of any new STEM OPT employment.
- _____ 9. You will “check in” with your international student advisor at IA (via international@uccs.edu) with an e-mail titled “STEM OPT validation”) **every six months** during the STEM OPT extension from the start date listed on your new OPT card; at those check-ins, we need your mailing address as well as your employer’s name and address, and confirmation that your employment continues without any material change.
- _____ 10. Your OPT will end if you accrue a total of 150 days of unemployment (counted from the start of your total OPT period), or if you transfer to another school.

